

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
1055 Ventura Ave.
Oak View, CA 93022
Board Room
July 27, 2016
3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes of the July 13, 2016 Board Meeting.
6. Review of District Accounts Payable Report for the Period of 7/7/16 – 7/19/16.
7. Resolution Expressing Appreciation to Ronald Yost on his Retirement after 32 Years of Service.

RECOMMENDED ACTION: Adopt Consent Agenda

RECOMMENDED ACTION: Motion approving report

RECOMMENDED ACTION: Adopt Resolution

8. Recommend approval of a purchase order to H2O Solutions, LLC in the amount of \$26,200 for cleaning and inspection of 16 reservoirs and \$400 per hour plus material costs for directed repairs.

RECOMMENDED ACTION: Motion approving recommendation

9. Recommend approval of a new agreement with County of Ventura Sheriff for support services.

RECOMMENDED ACTION: Motion approving recommendation

10. Consider refund claim from Paul Lomely for \$234 in reservation fees, \$72 in parking fees, and \$430 in compensation for food and gear purchased for trip to Lake Casitas Recreation Area on the weekend of June 17, 2016 during which Lomely party was evicted following numerous noise complaints.

RECOMMENDED ACTION: Motion to reject claim for \$736.

11. Information Items:

- a. Lake Casitas Recreation Area Report for March, 2016.
- b. Lake Casitas Recreation Area Report for April, 2016.
- c. Lake Casitas Recreation Area Report for May, 2016.
- d. Finance Committee Minutes
- e. Investment Report.

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

Minutes of the Casitas Municipal Water District
Board Meeting Held
July 13, 2016

A meeting of the Board of Directors was held July 13, 2016 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Kaiser, Baggerly, Word, Hicks and Bergen were present. Also present were Neil Cole, Principal Engineer, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and one member of the public in attendance. President Kaiser led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Neil Cole reported on the honorable mention that was received by the ASCE Environmental Water Resource Institute for the Robles Fish Passage facility.

A meeting was held with Rincon Road and Water Works who have expressed a desire for Casitas to take over their system. They were given information on how to move forward if they want to follow that path. They have looked at this in the past.

There was a meeting with the neighbors of Ojai East and there are some low cost options they would like to try on the site. We will let them try those and see what the results are.

We received approval from the Bureau of Reclamation and National Marine Fisheries Service to move forward to modifications of screen baffles at Robles. The perforated plate will have larger holes which should help. We have a contract out to bid.

The General Manager met with the County and City of Ventura regarding bringing state water and alternate water supplies. President Kaiser asked for a summary report.

The Bureau of Reclamation came in to do a dive inspection on the intake structure but their vessel had been at Lake Mead. To be safe we denied their vessel entrance.

The newsletter was mailed out and billing notices were sent with water allocations and notice of stage 3.

3. Board of Director comments.

Director Hicks commented that Faria is spraying the palm trees above ground. Mr. Merckling stated they are taking action to lower their usage. Director Word mentioned Cal Trans was watering the bank at the intersection of 1 and the 33.

Director Hicks reported on a meeting held yesterday at the Marina Café with 13 people from Miners Oaks, Ventura River and people that live in the City of Ventura, it included Ex City Manager and seven were engineers. There was a lot of interest now that Met has decided that you do not have to be a member agency to wheel water.

Director Baggerly questioned the status of the reconnaissance study for new water sources that the water resources committee recommended Steve to look into. Mr. Cole did not have that information.

Director Baggerly then mentioned a 32 inch pipe to Matilija and thought it was being budgeted to change it to a smaller line. Mr. Cole explained that it is in the ten year capital program to replace that line and that it had been held up as we need to know what the county is doing with the property below the dam.

Director Baggerly asked about the number of boats that could be allowed on the lake for boating safety requirements and if there are Boating and Waterways parameters. Ms. Belser responded that we know how many come in but was not aware of any restrictions on the amount of boats that could be on the lake. President Kaiser questioned when it becomes a concern with the amount of watercraft on the lake and pollutants.

Director Baggerly then mentioned calls from constituents regarding the water used for the water playground. He suggested a report on that part of the project and added that it is necessary relief, and uses only a little water. Ms. Belser suggested putting some information on the web.

President Kaiser mentioned the urban rivers grant program and suggested that we should seriously entertain this adding that we want to make sure the public is aware that we are doing everything possible for contingencies relative to the drought. He then asked about the schedule of a workshop and if it is proceeding so that the public is adequately informed. He added that fall is upon us and it is a serious concern of the board so let's make it happen.

4. Board of Director Verbal Reports on Meetings Attended.

Director Bergen commented on a conference call for the Upper Ventura River GSA dealing with public comments on JPA. The JPA draft is now complete and will go to various boards for final approval. She then mentioned attending the watershed council and spoke about the flow study that is being done by the state and the money that is being spend on the modeling and that the technical part will be helpful.

5. Consent Agenda ADOPTED

- a. Minutes of June 22, 2016 Board Meeting.

The consent agenda was offered by Director Word, seconded by Director Bergen and adopted by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

6. Review of District Accounts Payable Report for the Period of 6/20/16 – 7/5/16. APPROVED

Director Hicks questioned the payment to the Sheriff and questioned the need for an officer during the week. Ms. Belser stated that the plan is to stay the course through Labor Day.

On the motion of Director Hicks, seconded by Director Bergen the bills were passed by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

7. Accept the Lake Casitas Vulnerability Assessment and the Prevention, Control and Management Plan for Aquatic Invasive Mussels. APPROVED

Renatta of RNT Consulting was available via telephone and Eloise from Fish & Wildlife was at the meeting providing clarification.

Director Baggerly stated that the report gives us the tools we need to attack any infestation and would assist in developing our rapid response plan and that the District should seek the permits that would be needed to implement the rapid response plan.

The plans were offered for approval with a minor change to some wording on the motion of Director Baggerly, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

8. Authorize the General Manager to Sign an Agreement for a Waste Water handling feasibility study at Lake Casitas for a not to exceed amount of \$75,000. APPROVED

On the motion of Director Hicks, seconded by Director Bergen the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

9. Adopt Resolution awarding a contract for the Treatment Plant Electrical Upgrades to Oilfield Electric Company in the amount of \$267,900.

ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Word and passed by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Fisheries Program Update.

Scott Lewis provided an update on the monitoring and genetic testing and analysis that is being conducted by the fisheries department.

President Kaiser moved the meeting into closed session at 4:48 p.m.

11. Closed Session

Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Casitas Municipal Water District; and Casitas Municipal Water District Community Facilities District No. 2013-1 (Ojai) vs. Golden State Water Company, a California Corporation, and Does 1 through 50, inclusive. Case Number: 56-2016-00481628-CU-EI-VTA.

President Kaiser moved the meeting back into open session at 4:57 p.m. with Mr. Mathews stating there was a brief discussion concerning the case and no reportable action was taken.

12. Information Items:

- a. Water Sales (Acre Feet) in FY 2015-2016
- b. CFD No. 2013-1 (Ojai) – Cost Analysis
- c. Investment Report

On the motion of Director Word, seconded by Director Hicks the Information items were approved by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

13. Adjournment

President Kaiser adjourned the meeting at 4:58 p.m.

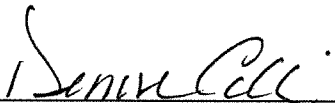
James W. Word, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 7/07/16-7/19/16
Presented to the Board of Directors For Approval July 27, 2016

Check	Payee			Description	Amount
000656	Payables Fund Account	#	9759651478	Accounts Payable Batch 071316	\$938,329.63
000657	Payables Fund Account	#	9759651478	Accounts Payable Batch 071916	\$311,025.19
					\$1,249,354.82
000658	Payroll Fund Account	#	9469730919	Estimated Payroll 08/04/16	\$170,000.00
					\$170,000.00
				Total	\$1,419,354.82

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000656-000658 have been duly audited is hereby certified as correct.

 7/19/16

 Denise Collin, Accounting Manager/Treasurer

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000656	A/P Checks:	023996-024070
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	020470, 020553, 020947, 020980, 021236, 021416, 021649, 021732, 022441, 024039
000657	A/P Checks:	024071-024148
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	024113

The above numbered checks,
have been duly audited are hereby
certified as correct.


Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 07/16/16
Pay Date of 07/21/16
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 7/18/16
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

7/19/2016 1:51 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 7/07/2016 THRU 7/19/2016

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	7/13/2016			024039		
C-CHECK	VOID CHECK	V	7/19/2016			024113		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	0.00	0.00	0.00
BANK:	TOTALS:	2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	I-T2 201607181122							
	STATE OF CALIFORNIA State Withholding	D	7/19/2016	9,564.63		000000		9,564.63
00128	I-T1 201607181122							
	INTERNAL REVENUE SERVICE Federal Withholding	D	7/19/2016	30,004.79		000000		
	I-T3 201607181122							
	FICA Withholding	D	7/19/2016	29,993.30		000000		
	I-T4 201607181122							
	Medicare Withholding	D	7/19/2016	7,014.58		000000		67,012.67
00187	I-PRB201607071121							
	CALPERS PEBRA EMPLOYER PORTION	D	7/07/2016	98.64		000000		
	I-PRR201607071121							
	PERS EMPLOYER PORTION	D	7/07/2016	598.64		000000		697.28
00187	I-PBB201607181122							
	CALPERS PERS BUY BACK	D	7/19/2016	66.87		000000		
	I-PBP201607181122							
	PERS BUY BACK	D	7/19/2016	161.96		000000		
	I-PEB201607181122							
	PEBRA EMPLOYEES PORTION	D	7/19/2016	2,014.51		000000		
	I-PER201607181122							
	PERS EMPLOYEE PORTION	D	7/19/2016	9,143.50		000000		
	I-PRB201607181122							
	PEBRA EMPLOYER PORTION	D	7/19/2016	2,112.80		000000		
	I-PRR201607181122							
	PERS EMPLOYER PORTION	D	7/19/2016	10,114.69		000000		23,614.33
01325	I-216394							
	Aflac Worldwide Headquarters Supplemental Insurance 5/16	R	7/13/2016	3,190.44		023996		
	I-644344							
	Supplemental Insurance 6/16	R	7/13/2016	3,190.44		023996		6,380.88
01707	I-131443658							
	AIRGAS SPECIALTY PRODUCTS Ammonium Hydroxide for TP	R	7/13/2016	3,214.60		023997		3,214.60
00011	I-160600847101							
	ALERT COMMUNICATIONS Call Center 7/16	R	7/13/2016	321.15		023998		321.15
00029	I-2207118							
	AMERICAN TOWER CORP Tower Rent, Rincon Pk, Red Mtn	R	7/13/2016	1,845.59		023999		1,845.59
02871	I-033818							
	American Warehouse Equipment, Warehouse Pallet Racking	R	7/13/2016	924.50		024000		924.50
00014	C-933299cm							
	AQUA-FLO SUPPLY Items Returned	R	7/13/2016	62.21CR		024001		
	I-949613							
	Dist Office Irrigation Parts	R	7/13/2016	74.77		024001		
	I-950970							
	Repair Kit for Ave 2	R	7/13/2016	14.02		024001		26.58
01703	I-47520							
	ARNOLD LAROCHELLE MATTHEWS Matter # 5088-016 5/16	R	7/13/2016	1,008.00		024002		
	I-47521							
	Matter # 5088-015 5/16	R	7/13/2016	3,398.38		024002		
	I-47522							
	Matter # 5088-001 5/16	R	7/13/2016	12,251.85		024002		
	I-47523							
	Matter # 5088-012	R	7/13/2016	216.00		024002		16,874.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666 I-000008236158	AT & T T-1 Lines	R	7/13/2016	497.83		024003		497.83
00020 I-65019	AVENUE HARDWARE, INC Screws for Staff Gauge at Dam	R	7/13/2016	21.71		024004		21.71
00030 I-1900884110 I-1900884272	B&R TOOL AND SUPPLY CO Drill & Tap Set for E&M Grinders, Saw for Dist Maint	R R	7/13/2016 7/13/2016	121.48 784.76		024005 024005		906.24
00679 I-S2272033001	BAKERSFIELD PIPE & SUPPLY INC Gaskets for TP Maintenance	R	7/13/2016	181.82		024006		181.82
00036 I-1671	BC TREE SERVICE, INC Remove Pine Trees at Dam	R	7/13/2016	900.00		024007		900.00
00032 I-161144	BIOVIR LABORATORIES, INC Giardia/Crypto Test 6/7/16	R	7/13/2016	365.00		024008		365.00
00756 I-071216	BOARD OF EQUALIZATION Use Tax Return 15300115	R	7/13/2016	2,331.00		024009		2,331.00
01062 C-E196055a D-E196055a I-E196055 I-E196688	BP Medical Supplies Accrue Use Tax Accrue Use Tax First Aid Supplies for WP Safety Items for Admin, WP	R R R R	7/13/2016 7/13/2016 7/13/2016 7/13/2016	4.33CR 4.33 57.75 67.90		024010 024010 024010 024010		125.65
01843 I-676750 I-676874	COASTAL COPY Copier Usage, Warehouse Copier Usage LCRA	R R	7/13/2016 7/13/2016	33.29 392.27		024011 024011		425.56
00071 I-102486	COMMANDER PRINTED PRODUCTS White Window Envelopes	R	7/13/2016	302.40		024012		302.40
00061 I-SB02083926	COMPUWAVE Cordless Headset for Water Con	R	7/13/2016	92.45		024013		92.45
00081 I-000195	DELTA LIQUID ENERGY Propane for Damtender	R	7/13/2016	110.56		024014		110.56
00085 I-359085	DON'S INDUSTRIAL SUPPLY, LLC Fitting, Gauge for DM	R	7/13/2016	28.81		024015		28.81

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00488	ELECTRONIC SYSTEMS TECHNOLOGY							
C-31429a	Accrue Use Tax	R	7/13/2016	745.06CR		024016		
D-31429a	Accrue Use Tax	R	7/13/2016	745.06		024016		
I-31429	Esteem Radios & Hardware	R	7/13/2016	9,977.74		024016		9,977.74
02860	Embassy Consulting Services, L							
I-10003	Conflict Resolution Training	R	7/13/2016	900.00		024017		900.00
00093	FEDERAL EXPRESS							
I-546711461	Shipping for Admin	R	7/13/2016	5.74		024018		5.74
00013	FERGUSON ENTERPRISES INC							
I-0557293	Automatic Flusher for Lab	R	7/13/2016	4,088.25		024019		
I-3456151	2 Way Diverter Valve, RR WP	R	7/13/2016	190.85		024019		
I-3473988	Hand Dryer for Coyote RR	R	7/13/2016	535.40		024019		4,814.50
00099	FGL ENVIRONMENTAL							
I-606463A	Wet Chemistry-Turbidity 6/7/16	R	7/13/2016	16.00		024020		
I-607056A	Manganese 6/16/16	R	7/13/2016	70.00		024020		86.00
00101	FISHER SCIENTIFIC							
I-8017805	Ph Solution for Calibration TP	R	7/13/2016	68.12		024021		68.12
00104	FRED'S TIRE MAN							
I-92157	2 Tires for #80, PL Weld Truck	R	7/13/2016	376.89		024022		376.89
02874	Future Industrial Technologies							
I-18797	Ergonomic Evaluation Water Con	R	7/13/2016	477.28		024023		477.28
00879	Galco Industrial Electronics							
C-A82034801a	Accrue Use Tax	R	7/13/2016	26.40CR		024024		
D-A82034801a	Accrue Use Tax	R	7/13/2016	26.40		024024		
I-A82034801	Relay Coyote Lift Station	R	7/13/2016	369.01		024024		369.01
02720	Garda CL West, Inc.							
I-10219054	Armored Truck Service	R	7/13/2016	603.29		024025		603.29
01052	HARBOR FREIGHT TOOLS USA, INC							
I-762908	Tool Chest for Treatment Plant	R	7/13/2016	214.98		024026		
I-763497	Tarp for Ave 2 PP	R	7/13/2016	64.49		024026		279.47
00596	HOME DEPOT							
I-7891198	Grinder Stand for Dist Maint	R	7/13/2016	42.10		024027		42.10

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 7/07/2016 THRU 7/19/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00127	INDUSTRIAL BOLT & SUPPLY							
I-1696641	Hex Caps, Nuts for TP	R	7/13/2016	129.65		024028		129.65
02344	Janitek Cleaning Solutions							
I-24398	Janitorial Service DO	R	7/13/2016	1,329.00		024029		1,329.00
00131	JCI JONES CHEMICALS, INC							
I-693144	Chlorine for TP, CM#693189	R	7/13/2016	1,770.00		024030		1,770.00
02396	Kemira Water							
I-9017506042	Ferric Sulfate for TP	R	7/13/2016	4,912.60		024031		4,912.60
00667	Kennedy/Jenks Consultants, Inc							
I-102713	Project # 1189010	R	7/13/2016	75.00		024032		75.00
00360	LESLIE'S POOL SUPPLIES, INC							
I-142380621	Waterpark Chemicals	R	7/13/2016	188.72		024033		188.72
01270	SCOTT LEWIS							
I-JUN16	Reimburse Expenses 6/16	R	7/13/2016	824.17		024034		824.17
02658	Liebert Cassidy Whitmore							
I-1421769	Matter # CA182-00005	R	7/13/2016	206.00		024035		206.00
02215	Scott MacDonald							
I-063016	Class Reimbursement 6/30	R	7/13/2016	120.00		024036		120.00
00145	MAGNUM FENCE & SECURITY, INC.							
I-5302	Wire for Rincon Bal Res	R	7/13/2016	11.62		024037		11.62
00151	MEINERS OAKS ACE HARDWARE							
I-723125	Drill Bits for Pipelines	R	7/13/2016	77.31		024038		
I-724520	Batteries, WD40 for TP	R	7/13/2016	62.43		024038		
I-724521	Batteries, Bolts for TP	R	7/13/2016	16.47		024038		
I-724737	Asphalt Filler for Gate Loops	R	7/13/2016	16.38		024038		
I-724875	Bushing, Adapter, LCRA Maint	R	7/13/2016	2.62		024038		
I-724907	Valves, Ballcocks for DM	R	7/13/2016	26.77		024038		
I-724934	Valves for RR in E&M	R	7/13/2016	4.10		024038		
I-725440	Plumbing & Supplies for Ave 2	R	7/13/2016	68.21		024038		
I-725501	Plumbing Parts for LCRA Maint	R	7/13/2016	69.52		024038		
I-725579	Elbows, Tubing for Ave 2 PP	R	7/13/2016	43.89		024038		
I-725624	Bolts for LCRA Maint	R	7/13/2016	7.31		024038		
I-725654	Safety Glasses, Gloves, Maint	R	7/13/2016	55.88		024038		
I-725797	Wood, Screws, LCRA Maint	R	7/13/2016	74.37		024038		
I-726057	Compressor Unions, Telemetry	R	7/13/2016	31.84		024038		
I-726062	Parts for Blind Repair in O&M	R	7/13/2016	11.90		024038		
I-726241	Oil for LCRA Maint	R	7/13/2016	9.65		024038		
I-726414	Potting Soil, Gloves for Maint	R	7/13/2016	9.95		024038		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-726438	Padlock for E&M Storage Gates	R	7/13/2016	29.33		024038		
I-726571	Gasser for Rodent Control, DM	R	7/13/2016	17.58		024038		
I-726634	Showerhead, Sponges, Maint	R	7/13/2016	40.70		024038		676.21
00625	OfficeTeam							
I-46068092	Admin Temp	R	7/13/2016	857.92		024040		857.92
01570	Ojai Auto Supply LLC							
I-376561	Oil, Sealer, Cable Ties, Maint	R	7/13/2016	56.85		024041		
I-376759	Fuses for Garage	R	7/13/2016	19.37		024041		
I-376994	Circuit Tester for Garage	R	7/13/2016	71.58		024041		147.80
00912	OJAI BUSINESS CENTER, INC							
I-11427	Refrigerated Sample to Biovir	R	7/13/2016	62.10		024042		62.10
00602	OJAI TRUE VALUE							
I-51001	Rope, Sunscreen for Lab	R	7/13/2016	37.15		024043		37.15
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-142157	Flashlight for LCRA	R	7/13/2016	9.68		024044		
I-142368	PSO Uniforms	R	7/13/2016	107.48		024044		
I-142709	Flashlights for LCRA	R	7/13/2016	29.03		024044		146.19
01627	OSCAR'S TREE SERVICE							
I-12496	Tree Trimming, Ave 2 PP	R	7/13/2016	750.00		024045		750.00
02187	Pitney Bowes Inc							
I-1000975607	Qtrly Postage Machine Rental	R	7/13/2016	112.88		024046		112.88
02833	Praxair, Inc							
I-73550228	Liquid Oxygen for TP	R	7/13/2016	2,162.83		024047		
I-73639349	Liquid Oxygen for TP	R	7/13/2016	1,999.32		024047		4,162.15
00788	QUINN COMPANY							
I-PC110032496	Forklift Hydraulic Lines #287	R	7/13/2016	619.83		024048		619.83
00313	ROCK LONG'S AUTOMOTIVE							
I-18250	Service #46, TP Truck	R	7/13/2016	1,098.86		024049		1,098.86
02878	Rebecca Setina							
I-061816	Waterpark Fee Refund	R	7/13/2016	56.00		024050		56.00
00725	SMART & FINAL							
I-062116a	Cleaning Supplies for TP	R	7/13/2016	59.22		024051		59.22

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01944 I-063016	Luke Soholt Class Reimbursement	R	7/13/2016	168.00		024052		168.00
00215 I-070716	SOUTHERN CALIFORNIA EDISON Acct # 2237011044	R	7/13/2016	29.42		024053		29.42
00048 I-070116	STATE OF CALIFORNIA State Water Plan Payment	R	7/13/2016	859,500.00		024054		859,500.00
02643 I-4524493 I-4529384	Take Care by WageWorks Reimburse Medical Reimburse Medical	R R	7/13/2016 7/13/2016	15.95 50.00		024055 024055		65.95
02879 I-060516	Kelly Taylor Camping Fee Refund	R	7/13/2016	90.00		024056		90.00
00225 I-620160094	UNDERGROUND SERVICE ALERT 150 New Ticket Charges	R	7/13/2016	234.00		024057		234.00
00185 I-LA245054 I-LA245509	Univar USA Inc Bulk Chemicals for WP Bulk Chemicals for WP	R R	7/13/2016 7/13/2016	818.99 1,833.65		024058 024058		2,652.64
00243 I-062116	VALLEY EQUIPMENT Propane for Forklift	R	7/13/2016	40.64		024059		40.64
00257 I-063016 I-063016a	VENTURA RIVER WATER DISTRICT Acct#0537500A Acct#0350100A	R R	7/13/2016 7/13/2016	117.45 22.22		024060 024060		139.67
00258 I-182938	VENTURA STEEL, INC Steel for Structure at Dam	R	7/13/2016	21.50		024061		21.50
01396 I-71146902 I-71146903	VULCAN CONSTRUCTION MATERIALS Recycled Used Asphalt, PL Cold Mix for Pipelines	R R	7/13/2016 7/13/2016	200.00 625.87		024062 024062		825.87
00663 I-76045681 I-76048865	WAXIE SANITARY SUPPLY Janitorial Supplies for LCRA Janitorial Supplies for LCRA	R R	7/13/2016 7/13/2016	1,478.01 27.74		024063 024063		1,505.75
00489 I-Jun 16	STEVE WICKSTRUM Reimburse Mileage 6/16	R	7/13/2016	54.00		024064		54.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-000201606301114	Jason & Lisa Lazar UB Refund	R	7/13/2016	27.75	024065		27.75
1	I-000201606301115	Steve Springer UB Refund	R	7/13/2016	58.44	024066		58.44
1	I-000201607051120	Travis P. Broussard TS Refund	R	7/13/2016	51.00	024067		51.00
1	I-000201607051119	Douglas R. Lovings TS Refund	R	7/13/2016	51.00	024068		51.00
1	I-000201607051117	Jack Mezzio TS Refund	R	7/13/2016	12.00	024069		12.00
1	I-000201607051118	Jamie Moore TS Refund	R	7/13/2016	73.82	024070		73.82
02033	I-45814	Abbot Industrial Supplies Trash Bags - LCRA	R	7/19/2016	1,545.31	024071		1,545.31
00004	I-0419143	ACWA JOINT POWERS INSURANCE AU Health Insurance 7/16	R	7/19/2016	109,906.83	024072		109,906.83
02493	I-160708	Advanced Engineering Acoustics Review Rpts, 4m PP Noise	R	7/19/2016	1,500.00	024073		1,500.00
00010	I-9937610472	AIRGAS USA LLC Cylinder Rental - PL	R	7/19/2016	62.50	024074		62.50
02877	I-2510	Alluvial Agricultural Consulti Puncture Vine Weevil - LCRA	R	7/19/2016	202.00	024075		202.00
01666	I-000008310322 I-000008310332	AT & T T-1 Lines 9391051740 T-1 Lines 9391051750	R R	7/19/2016 7/19/2016	404.75 2,132.50	024076 024076		2,537.25
00018	I-829434088X07142016	AT & T MOBILITY PT Wildlife Biol Monthly Cell	R	7/19/2016	11.76	024077		11.76
00020	I-C63207	AVENUE HARDWARE, INC Phone Holder - PL	R	7/19/2016	24.14	024078		24.14

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00679	I-S2273853.001	BAKERSFIELD PIPE & SUPPLY INC Fittings - TP	R 7/19/2016	30.58		024079		30.58
00326	I-SI02651144	BEN MEADOWS Shade Cloth & Buckles, LCRA	R 7/19/2016	89.28		024080		89.28
02283	I-Apr16	Mary Bergen Mileage Reimbursement 04/16	R 7/19/2016	23.98		024081		
	I-May16	Mileage Reimbursement 05/16	R 7/19/2016	19.98		024081		43.96
02787	I-071516	Lindsay Cao Reimburse for CWEA Membership	R 7/19/2016	172.00		024082		172.00
00208	I-062515a	CareIQ DOS062515 Claim # 15-19309	R 7/19/2016	120.00		024083		120.00
01843	I-678339	COASTAL COPY Copier Usage - District Office	R 7/19/2016	386.49		024084		386.49
00061	I-SB02084066	COMPUWAVE Fargo Color Ribbon - WP	R 7/19/2016	158.99		024085		158.99
02861	I-48995	Confidential Data Destruction Shredding Service	R 7/19/2016	150.00		024086		150.00
00064	I-24739	CROWDER BACKFLOW SERVICES, INC Semi-annual Backflow Test - TP	R 7/19/2016	195.00		024087		195.00
02660	I-137165	Cumulus Broadcasting, Inc. Drought Radio Ad	R 7/19/2016	1,532.80		024088		1,532.80
01764	I-DP1601688	DataProse, LLC UB Mailing w/ Drought Insert	R 7/19/2016	4,262.30		024089		4,262.30
00085	I-359191	DON'S INDUSTRIAL SUPPLY, LLC Adapters for LCRA Maint	R 7/19/2016	48.80		024090		48.80
00086	C-1251a	E.J. Harrison & Sons Inc Acct#500546088	R 7/19/2016	280.00CR		024091		
	I-1251	Acct#500546088	R 7/19/2016	1,120.00		024091		
	I-536	Acct#500679996 TP	R 7/19/2016	2,117.32		024091		2,957.32
00091	I-US0131573230	ERNST & YOUNG LLP Client#60028334	R 7/19/2016	1,738.00		024092		1,738.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00095	FAMCON PIPE & SUPPLY							
I-182109	Ford Wedding Ring - PL	R	7/19/2016	30.10		024093		
I-182409	Hose Bibs, LCRA & WHS	R	7/19/2016	172.00		024093		202.10
00136	FEDEX OFFICE							
I-500300018570	Yellow Paper, Allocation Ltrs.	R	7/19/2016	75.17		024094		75.17
00099	FGL ENVIRONMENTAL							
I-607060A	Lake Nutrients 06/21/16	R	7/19/2016	1,162.00		024095		1,162.00
00104	FRED'S TIRE MAN							
I-92284	4 Tires, Spray Rig Trailer-Gar.	R	7/19/2016	409.79		024096		
I-92420	Flat Repair #19 LCRA Truck	R	7/19/2016	20.00		024096		
I-92438	4 Tires - Unit 46 TP	R	7/19/2016	599.20		024096		1,028.99
00106	FRONTIER PAINT							
I-F0216283	Paint Supplies for Avenue 2	R	7/19/2016	31.08		024097		31.08
02883	Tyle Garcia							
I-061716	Camping Fee Refund	R	7/19/2016	84.00		024098		84.00
02720	Garda CL West, Inc.							
I-20167298	Excess Items - LCRA	R	7/19/2016	83.85		024099		83.85
00115	GRAINGER, INC							
I-9161602447	Chlorine System Piping -TP	R	7/19/2016	44.41		024100		
I-9161602454	Chlorine System Piping - TP	R	7/19/2016	11.10		024100		55.51
00746	GREEN THUMB INTERNATIONAL							
I-489118	Plants for District Garden	R	7/19/2016	31.14		024101		31.14
01052	HARBOR FREIGHT TOOLS USA, INC							
I-765069	Jack & Jack Stands - PL	R	7/19/2016	171.98		024102		171.98
01186	GERARDO M HERRERA							
I-071316	Safety Boots	R	7/19/2016	179.95		024103		179.95
00122	BILL HICKS							
I-063016	Reimburse Mileage, May-June	R	7/19/2016	175.50		024104		175.50
00583	JANO GRAPHICS							
I-55796	Summer 2016 Newsletter	R	7/19/2016	3,318.69		024105		3,318.69

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02881	Kenneth Johnson							
I-052916	Camping Fee Refund	R	7/19/2016	36.00		024106		36.00
02203	KEYT TV							
I-308261-2	Summer Waterpark Ads	R	7/19/2016	1,700.00		024107		
I-315009-1	Stage 3 Drought Ads	R	7/19/2016	1,185.00		024107		
I-319108-1	Production for Water Cons. Ad	R	7/19/2016	60.00		024107		2,945.00
00759	LAFCO							
I-070116	Apportionment of Net Costs	R	7/19/2016	11,090.00		024108		11,090.00
00360	LESLIE'S POOL SUPPLIES, INC							
I-142-380822	Waterpark Chemicals	R	7/19/2016	615.47		024109		615.47
02658	Liebert Cassidy Whitmore							
I-1423333	Matter # CA182-00001 6/16	R	7/19/2016	211.50		024110		211.50
02884	Vanessa Medrano							
I-062616	Waterpark Refund	R	7/19/2016	28.00		024111		28.00
00151	MEINERS OAKS ACE HARDWARE							
I-722612	Wrench & Socket - PL	R	7/19/2016	48.89		024112		
I-725870	Ties, Bolts, Screws, Garage	R	7/19/2016	24.49		024112		
I-726709	Silicon, Bolts, Screws, Garage	R	7/19/2016	9.86		024112		
I-726740	Keys Made, Thermometer, WP	R	7/19/2016	34.27		024112		
I-726806	Red Filter & Tubing, PL	R	7/19/2016	47.67		024112		
I-726913	Facuet - LCRA Maint.	R	7/19/2016	48.86		024112		
I-726914	Cut off Blade for Saw, DM	R	7/19/2016	6.35		024112		
I-726958	Gasser, Fittings, DM	R	7/19/2016	22.31		024112		
I-727306	Deadbolt for Camp M Restroom	R	7/19/2016	26.40		024112		
I-727314	Batteries, Elbows, LCRA Maint.	R	7/19/2016	26.97		024112		
I-727315	Conduit LCRA Maint.	R	7/19/2016	5.36		024112		
I-727335	Tap, Bolts, Screws, Garage	R	7/19/2016	13.17		024112		
I-727339	LED Bulbs & Clorox - LCRA	R	7/19/2016	64.46		024112		
I-727609	Sprinkler & Mount -LCRA Maint.	R	7/19/2016	62.17		024112		
I-727652	Bolts & Screws, LCRA Maint.	R	7/19/2016	6.99		024112		
I-727798	Lumber, Wheel Grind, Filler-LCRA	R	7/19/2016	46.45		024112		
I-727814	Utility Knife&Connectors-Garag	R	7/19/2016	14.65		024112		509.32
00149	MRC Global							
I-2252593001	Ball Valve for Post Chlor - TP	R	7/19/2016	590.30		024114		590.30
00625	OfficeTeam							
I-46155528	Admin Temp	R	7/19/2016	866.80		024115		
I-46179995	Admin Temp.	R	7/19/2016	693.44		024115		1,560.24

VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 7/07/2016 THRU 7/19/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00160	OILFIELD ELECTRIC CO, INC							
I-9401	Retention Ave 2 PP Upgrade	R	7/19/2016	20,175.00		024116		20,175.00
01570	Ojai Auto Supply LLC							
I-375463	Wiring Items for Lights - Gara	R	7/19/2016	168.76		024117		
I-377266	Fuel Block&Splice Con.- Garage	R	7/19/2016	46.33		024117		
I-377612	Fuse Block & Fuse -Garage	R	7/19/2016	27.15		024117		
I-378192	Fuse Block & Slide Term.-Garag	R	7/19/2016	31.64		024117		273.88
00165	OJAI LUMBER CO, INC							
I-1606-780311	Douglas Fir Lumber- PL	R	7/19/2016	50.76		024118		50.76
00168	OJAI VALLEY NEWS							
I-300006021	Conservation Ad 062916	R	7/19/2016	100.00		024119		
I-300006085	CCR Ad	R	7/19/2016	15.00		024119		115.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-060616	Ethics Training 6/6/16	R	7/19/2016	745.58		024120		
I-18448	Customer # 20594	R	7/19/2016	169.29		024120		
I-18522	Customer # 52921	R	7/19/2016	56.43		024120		971.30
01627	OSCAR'S TREE SERVICE							
I-12494	Trim Tree Camp E	R	7/19/2016	975.00		024121		
I-12495	Tree Removal Camp E	R	7/19/2016	750.00		024121		1,725.00
00188	PETTY CASH							
I-071416	Replenish Petty Cash	R	7/19/2016	418.39		024122		418.39
00627	PORT SUPPLY							
I-3287529	Bimini Top for Pac Angler 136	R	7/19/2016	315.15		024123		315.15
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-7728	Gas Tank Inspection -Main Yard	R	7/19/2016	235.00		024124		
I-7729	Gas Tank Inspection - LCRA	R	7/19/2016	235.00		024124		470.00
02756	SC Fuels							
I-0624682-IN	Diesel, Main Yard	R	7/19/2016	793.02		024125		
I-0627391-IN	Gas & Diesel - LCRA	R	7/19/2016	2,502.17		024125		3,295.19
02202	Stanley Pest Control							
I-251480	Yellow Jacket Removal - Camp F	R	7/19/2016	85.00		024126		
I-843604	Monthly Pest Control - WP	R	7/19/2016	170.00		024126		255.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02845	I-72401449818 Stericycle Environmental Solut Haz Waste Serv. 0416	R	7/19/2016	316.20		024127		316.20
01662	I-025-155894 TYLER TECHNOLOGIES, INC. Content Manager Maint.Contract	R	7/19/2016	2,286.21		024128		
	I-025-159401 Various Maint. Contracts	R	7/19/2016	3,076.75		024128		
	I-025-159859 Monthly UB Online Fees	R	7/19/2016	153.00		024128		
	I-025-160461 Doc. Mgmt. Serv. - Software	R	7/19/2016	3,251.88		024128		8,767.84
00185	I-LA249171 Univar USA Inc Bulk Chemicals for Waterpark	R	7/19/2016	2,022.77		024129		
	I-LA252068 Bulk Chemicals for WP	R	7/19/2016	2,722.97		024129		4,745.74
02760	I-XS6980 Los Angeles Truck Centers LLC Repair Unit 69 Air Conditioner	R	7/19/2016	1,151.28		024130		1,151.28
00247	I-230321 County of Ventura Encroachment Permit	R	7/19/2016	240.00		024131		240.00
00238	I-1098 Ventura County Special Distric Annual Member Dues 16-17	R	7/19/2016	150.00		024132		150.00
00258	I-183364 VENTURA STEEL, INC Aluminum Plate - Electrical	R	7/19/2016	10.75		024133		10.75
01283	I-9768112034 Verizon Wireless Monthly Cell Charges DO & TP	R	7/19/2016	843.13		024134		
	Acct # 77062830400001							
	I-9768112572 Monthly Cell Charges LCRA	R	7/19/2016	458.53		024134		1,301.66
01396	I-71158473 VULCAN CONSTRUCTION MATERIALS Recycle Asphalt - PL	R	7/19/2016	400.00		024135		400.00
02583	I-125AI0475537 WageWorks FSA Monthly Admin Fee	R	7/19/2016	136.40		024136		136.40
01362	I-2-253681 WARREN DISTRIBUTING, INC Coolant, wiper fluid, vehicles	R	7/19/2016	165.83		024137		165.83
00663	I-76092899 WAXIE SANITARY SUPPLY Janitorial Supplies - LCRA	R	7/19/2016	1,342.41		024138		1,342.41
00270	I-070816 Wells Fargo Bank Cooling Vests for Safety	R	7/19/2016	177.18		024139		
	I-070816a Misc Credit Card Charges	R	7/19/2016	112.37		024139		289.55

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02868	Western X-Ray Corporation I-27091r Ultrasonic Testing, Rincon PP	R	7/19/2016	2,815.00		024140		2,815.00
00826	STAN WHISENHUNT DBA I-5950 CCR Graphics	R	7/19/2016	320.00		024141		
	I-5951 Newsletter Graphics	R	7/19/2016	400.00		024141		720.00
02882	Sarah Workman I-070416 Camping Fee Refund	R	7/19/2016	31.50		024142		31.50
00124	ICMA RETIREMENT TRUST - 457 I-CUI201607181122 457 CATCH UP	R	7/19/2016	461.54		024143		
	I-DCI201607181122 DEFERRED COMP FLAT	R	7/19/2016	1,859.62		024143		
	I-DI%201607181122 DEFERRED COMP PERCENT	R	7/19/2016	44.90		024143		2,366.06
01960	Moringa Community I-MOR201607181122 PAYROLL CONTRIBUTIONS	R	7/19/2016	16.75		024144		16.75
00985	NATIONWIDE RETIREMENT SOLUTION I-CUN201607181122 457 CATCH UP	R	7/19/2016	211.53		024145		
	I-DCN201607181122 DEFERRED COMP FLAT	R	7/19/2016	3,983.85		024145		
	I-DN%201607181122 DEFERRED COMP PERCENT	R	7/19/2016	319.30		024145		4,514.68
00180	S.E.I.U. - LOCAL 721 I-COP201607181122 SEIU 721 COPE	R	7/19/2016	9.50		024146		
	I-UND201607181122 UNION DUES	R	7/19/2016	674.50		024146		684.00
01400	STATE DISBURSEMENT UNIT I-CS4201607181122 Payroll Deduction 10-D000121	R	7/19/2016	682.14		024147		682.14
00230	UNITED WAY I-UWY201607181122 PAYROLL CONTRIBUTIONS	R	7/19/2016	60.00		024148		60.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	151	1,148,664.78	0.00	1,148,664.78
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	100,888.91	0.00	100,888.91
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS		CHECK AMOUNT	
			155	1,249,553.69	0.00			1,249,553.69
BANK: AP	TOTALS:		155	1,249,553.69	0.00			1,249,553.69
REPORT TOTALS:			155	1,249,553.69	0.00			1,249,553.69

void stale dated check # 020470 dated 4/1/15 (6.15)
 void stale dated check # 020553 dated 4/15/15 (10.00)
 void stale dated check # 020947 dated 6/2/15 (20.11)
 void stale dated check # 020980 dated 6/17/15 (50.00)
 void stale dated check # 021236 dated 7/7/15 (28.05)
 void stale dated check # 021416 dated 7/28/15 (0.50)
 void stale dated check # 021649 dated 8/28/15 (50.00)
 void stale dated check # 021732 dated 9/3/15 (26.80)
 void stale dated check # 022441 dated 12/1/15 (6.66)

(198.97)
 1,249,354.82

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

**A RESOLUTION HONORING
RONALD YOST
UPON HIS RETIREMENT FROM THE
CASITAS MUNICIPAL WATER DISTRICT**

WHEREAS, Ronald Yost was initially hired on July 3, 1982 and became a full time employee on December 19, 1983 and has served the District ever since for 32 years as a full time employee; and

WHEREAS, Ron Yost has been a key employee in the Operations and Maintenance section. Ron Yost performed customer service field work as a member of the meter crew and attained a irreplaceable knowledge of the Casitas water distribution system, trained new customer service personnel, performed critical maintenance at the Treatment Plant and the Lake Casitas aeration system, could be counted on to respond during emergency situations, and in recent years serving as the Casitas Dam Tender; and

WHEREAS, Ron Yost has chosen to retire effective September 2, 2016; and

WHEREAS, the Board of Directors wishes to take proper notice and express its appreciation for the faithful and dedicated service that Ron Yost has rendered to Casitas.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. The Board of Directors hereby expresses its congratulations and sincere appreciation to Ron Yost for his many years of faithful service to Casitas.

ADOPTED this 27th day of July, 2016.

Pete Kaiser, President
Casitas Municipal Water District

Attest:

James W. Word, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVEN WICKSTRUM, GENERAL MANAGER
FROM: LINDSAY CAO, CIVIL ENGINEER
SUBJECT: ACCEPT PROPOSAL FOR INSPECTION AND CLEANING OF 16 RESERVOIRS
DATE: 7/20/2016

RECOMMENDATION:

It is recommended that the Board of Directors accept the proposal from H2O Solutions, LLC in an amount of \$26,200 for cleaning and inspection of 16 reservoirs and \$400 per hour plus material costs for directed repairs.

BACKGROUND:

The American Water Works Association (AWWA) recommends that reservoirs be cleaned and inspected every 3 to 5 years. Casitas' reservoirs were last inspected and cleaned in February 2011 at a cost of \$19,900 for 14 Reservoirs. Since 2011, several reservoirs have been drained, repaired and coated. Ojai Valley 3(M) reservoir, Upper Ojai Reservoir, and Villanova Reservoir have been coated interiorly. Inspecting the reservoirs will assist the District to determine how well the coatings are performing and to repair any damage while the repairs are small.

Request for Proposals (RFP) was posted on Casitas' web site. Six proposals were received. The RFP provided a selection criteria based on four items. The items are:

- Qualifications and experience of the firm.
- The thoroughness and thought put into the proposal and the detail of the scope of work provided by the firm and proposal's ability to meet the need of Casitas
- The cost to provide the services
- The proposed time to complete the work.

The costs and time to complete the project were compared to make sure similar services were being provided for the quoted price. Costs ranged from \$24,700 to \$79,524. Based on this review, staff is recommending that the project be awarded to H2O Solutions, LLC for \$26,200 for the cleaning and inspection portion of the project and \$400 per hour plus material costs for any Casitas' directed repairs. The three

divers that will complete the work are owners of the firm and have completed over 2,000 potable reservoir inspections. The FY 2016-17 Capital Budget includes \$35,000 for this work.

H2O Solutions, LLC was selected because 1) they provide a competitive price 2) they provide the most complete scope to reach the District goals of tank cleaning and inspections, and 3) they propose to complete the cleaning & inspections of all 16 tanks within 8-9 working days, shorter than 11-16 days as others proposed.

H2O Solutions, LLC has a current DIR number. The project is Categorically Exempt under Section 15301, Existing Facilities.

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: CAROL BELSER, PARK SERVICES MANAGER
SUBJECT: AGREEMENT WITH THE COUNTY OF VENTURA SHERIFF DEPARTMENT
FOR SERVICES
DATE: JULY 20, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review and approve a new agreement between Casitas Municipal Water District and the County of Ventura for Sheriff support services.

BACKGROUND AND DISCUSSION:

The Ventura County Sheriff's Department provides Casitas with dedicated safety and security law enforcement services as requested by Casitas during high attendance days such as holiday weekends and during special events. Because the services are dedicated to the Lake Casitas Recreation Area, Casitas pays a fee for such services. During this recent time of transition until the employment of full time Casitas Park Rangers, Sheriff Deputies have had a daily presence in the Lake Casitas Recreation Area. The increase in services triggered a review of the current Agreement dated June 26, 1991, as amended by Letter Agreement dated April 2, 1998. The Chief of Police for Ojai has been requested by County staff to draft a new agreement.

Captain Dave Kenney and staff have drafted the attached agreement for consideration by the Casitas Board of Directors. If approved it will be submitted to the Ventura County Board of Supervisors for final approval. Casitas has a very good working relationship with the Sheriff's Department and it is recommended that the agreement, which consists of standard language for this type of service, be approved.

Attachment

COUNTY OF VENTURA
CONTRACT FOR PROVISION OF LAW ENFORCEMENT SERVICES

This Contract, dated _____, 2016, for reference purposes, is hereby entered into by and between the County of Ventura (County) and Lake Casitas Municipal Water District (Casitas) (collectively, parties).

ARTICLE I
PURPOSE OF CONTRACT

1. The purpose of this Contract is for County, through County's Sheriff (Sheriff) and Sheriff's Office, to provide to Casitas law enforcement services, as described herein and in Attachment A, which is incorporated herein by reference, which are in excess of the basic level of law enforcement services customarily provided by County.

ARTICLE II
SERVICES BY COUNTY

2. County, through the Sheriff and Sheriff's Office, will perform the services described herein and in Attachment A for Casitas in accordance with the terms, conditions and specifications set forth herein and in Attachment A. Notwithstanding anything to the contrary in Attachment A, such services shall be limited to duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff and Sheriff's Office under the statutes of the State of California. The rendition of services under this Contract, the standards of performance, the selection and discipline of the personnel rendering services, and other matters incident to the rendering of such services and the control of such personnel are and shall remain within the sole and exclusive authority of the Sheriff or his or her authorized representatives. In the event of a dispute between the parties as to any of the foregoing, the determination thereof made by the Sheriff or his or her authorized representative shall be final and binding on the parties.

ARTICLE III
PAYMENT BY CASITAS

3. For services performed in accordance with all terms, conditions and specifications set forth herein and in Attachment A, Casitas will make payment to County in the manner and in the amount(s) specified in Attachments A and B.

ARTICLE IV
TERM

4. The term of this Contract will commence on execution of the Contract by both parties and be in effect through June 30, 2021, unless earlier terminated.

**ARTICLE V
ADDITIONAL OBLIGATIONS OF CASITAS**

5. In addition to the obligations under article III, Casitas will:

5.1. Insurance. Obtain and maintain insurance in accordance with the provisions set forth in Attachment C, which is incorporated herein by reference.

5.2. Licenses. Maintain in good standing during the term of this Contract all necessary licenses and permits as required by applicable federal, state and County laws, ordinances, rules and regulations, and hereby warrants that Casitas currently maintains such required licenses and permits, if any, in good standing.

**ARTICLE VI
TERMINATION**

6.1. Termination at Party's Discretion. Either party may terminate this Contract at any time for any reason by providing written notice to the other party. In the event of termination by Casitas, County will be paid for all services provided through the date of termination.

6.2. Survival on Termination. Article VIII will survive the expiration or earlier termination of this Contract.

**ARTICLE VII
CONTRACT ADMINISTRATION**

7. This Contract will be administered on behalf of County by the Sheriff or his or her authorized representative.

**ARTICLE VIII
INDEMNIFICATION**

8. Indemnification by Casitas. Casitas agrees to defend, through attorneys approved by County, indemnify and hold harmless County and its boards, agencies, departments, officers, employees, agents and volunteers from and against any and all claims, lawsuits, judgments, debts, demands, and liability (including attorney fees and costs) (collectively, Claims), including, without limitation, those arising from injuries or death of persons and/or for damage to property, whether against Casitas, County or

others, arising directly or indirectly, in whole or in part, out of the acts or omissions of Casitas or any officer, employee or agent of Casitas. Casitas shall not settle or otherwise compromise a Claim covered by this section without County's advance written approval.

ARTICLE IX GENERAL PROVISIONS

9.1. Nonassignability. Casitas will not assign this Contract or any portion thereof to a third party without the prior written consent of County, and any attempted assignment without such prior written consent will be null and void and will be cause, at County's sole and absolute discretion, for immediate termination of this Contract. County may withhold its consent to assignment at its discretion. In the event County consents to assignment, the obligations of Casitas hereunder shall be binding on Casitas' assigns.

9.2. Independent Contractor. The parties are independent contractors as to each other, and no relationship of employer and employee is created by this Contract. All persons providing services under this Contract on behalf of County will be employees of County. Neither County nor any of the persons performing services for County pursuant to this Contract will have any claim under this Contract or otherwise against Casitas for sick leave, vacation pay, retirement, social security, workers' compensation, disability, unemployment insurance or other employee benefits of any kind.

9.3. Third Party Beneficiaries. Except for indemnitees under article VIII above, this Contract does not, and the parties to this Contract do not intend to, confer a third party beneficiary right of action on any third party whatsoever, and nothing set forth in this Contract will be construed so as to confer on any third party a right of action under this Contract or in any manner whatsoever.

9.4. Notices. All notices required or permitted under this Contract will be made in writing and served by personal delivery, overnight mail or United States first-class mail, postage prepaid, on the other party at the following address:

To Casitas: Lake Casitas Municipal Water District
Attention: Carol Belser
11311 Santa Ana Road
Ventura, California 93001

To County: County of Ventura
Sheriff's Office
Attention: Commander Chris Dunn
800 South Victoria Avenue
Ventura, California 93009

Service of notice shall be deemed complete on the date of actual delivery, if by personal delivery or overnight mail, or at the expiration of the third day after the date of mailing (whether or not actually received by the addressee), if by United States first-class mail. A party may change that party's address as set forth in this section by serving notice as provided in this section.

9.5. Legal Representation. Each party warrants and represents that in executing this Contract, the party has relied upon or has had the opportunity to rely upon legal advice from attorneys of the party's choice; that the terms of this Contract have been read and their consequences (including risks, complications and costs) completely explained to the party by those attorneys (if so elected by the party); and that the party fully understands the terms of this Contract. Each party further acknowledges and represents that the party has executed this Contract freely and voluntarily without the undue influence of any person, and the party has not relied on any inducements, promises or representations made by any person not expressly set forth in this Contract.

9.6. Partial Invalidity. If any provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the parties intend, and it shall be so deemed, that the remaining provisions of this Contract shall continue in full force without being impaired or invalidated in any way. If such provision is held to be invalid, void or unenforceable due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

9.7. Interpretation of Contract. For purposes of interpretation, this Contract shall be deemed to have been drafted by both parties, and no ambiguity shall be resolved against any party by virtue of the party's participation in the drafting of the Contract. Accordingly, Civil Code section 1654 shall not apply to the interpretation of this Contract. Where appropriate in the context of this Contract, the use of the singular shall be deemed to include the plural, and the use of the masculine shall be deemed to include the feminine and/or neuter.

9.8. Governing Law; Venue. This Contract is made and entered into in the State of California and shall, in all respects, be interpreted, governed and enforced in accordance with the laws of the State of California applicable to contracts entered into and fully to be performed therein. The venue for any action, suit, arbitration, judicial reference or other proceeding concerning this Contract shall be in Ventura County, California.

9.9. Entire Understanding. This Contract is an integrated agreement and constitutes the final expression, and the complete and exclusive statement of the terms of, the parties' agreement with respect to the subject matter hereof. This Contract supersedes all contemporaneous oral and prior written agreements, understandings, representations, inducements, promises, communications or warranties of any nature whatsoever, by

either party or any agent, officer, partner, employee or representative of either party, with respect to the subject matter hereof. Without limiting the foregoing, Casitas acknowledges that no representation, inducement, promise or warranty not contained in this Contract will be valid or binding against County.

9.10. Amendments. This Contract may not be amended except in a writing signed by both parties.

9.11. Counterparts. This Contract may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Contract.

In witness whereof, the parties hereto have executed this Contract.

COUNTY

CASITAS

By _____
_____[name]____
_____[title]____

By _____
_____[name]____
_____[title]____

By _____
_____[name]____
_____[title]____

ATTACHMENT A
CONTRACT FOR PROVISION OF LAW ENFORCEMENT SERVICES

Services and Payment

A.1. Services by County. Upon request from Casitas, County may provide through the Sheriff and at the Sheriff's discretion, uniformed deputy(s) to provide General Law Enforcement services at Lake Casitas Recreational Area (LCRA) during special events and holidays. General Law Enforcement services include, providing safety and security at LCRA through the enforcement of the State laws and local rules and regulations customarily rendered by the Sheriff of the County. The number and rank of any deputy(s) provided, and the hours of work, will be determined by the Sheriff.

Furthermore and in addition, Casitas is in the process of reorganizing the job descriptions, duties and staffing levels of their Park Services Officers (PSOs). Currently the PSOs have no peace officer status and can only "observe and report" problems, disturbances, or law violations occurring at the lake. This reorganization process is expected to extend through 2016. Upon request from Casitas, County may provide through the Sheriff at the Sheriff's discretion, uniformed deputy(s) to supplement the daily staffing level of PSOs. Supplementing the daily staffing level of PSOs only involves providing General Law Enforcement services which include, providing safety and security at LCRA by enforcing the State laws and local rules and regulations customarily rendered by the Sheriff of the County. The number and rank of any deputy(s) provided, and the hours of work, will be determined by the Sheriff.

A.2. Payment by Casitas.

A.2.1. For all services rendered and costs incurred by County pursuant to this Contract (including, without limitation, any necessary or requested court appearances), Casitas shall pay County the rates for such services and costs as approved by County's Board of Supervisors as of the time the services were rendered or the costs were incurred. The current rates are set forth in Attachment B, which is incorporated herein by reference.

A.2.2. County shall submit to Casitas a written invoice or written invoices itemizing all services rendered and costs incurred by County pursuant to this Contract. Within 30 days after the date of an invoice, Casitas shall pay the invoice by delivering payment in full to the address set forth in the invoice. If payment in full is not timely received by County, County shall be entitled to recover interest on the unpaid amount at the rate of 1 percent per month, commencing 30 days after the date of the invoice and continuing until such time as payment in full is received.

Attachment B
Contract for Provision of Law Enforcement Services

Rates

Sergeant = \$185.09 per hour
Senior Deputy = 179.79 per hour
Deputy = 158.03 per hour
Patrol Car = Current per mile rate

ATTACHMENT C
CONTRACT FOR PROVISION OF LAW ENFORCEMENT SERVICES

Insurance

C.1. Required Coverage. Casitas, at Casitas' sole cost and expense, will obtain and maintain in full force during the term of this Contract the following types of insurance:

C.1.2. General Liability "occurrence" coverage in the minimum amount of \$3,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$5,000,000 aggregate, including personal injury.

C.1.3. Commercial Automobile Liability coverage in the minimum amount of \$1,000,000 for owned and non-owned and hired vehicles.

C.1.4. Workers' Compensation coverage, in full compliance with California statutory requirements, for all employees of contractor and Employer's Liability in the minimum amount of \$1,000,000.

C.2.1. All insurance required will be primary coverage as respects County and any insurance or self-insurance maintained by County will be excess of Contractor's insurance coverage and will not contribute to it.

C.2.2. If contractor maintains higher limits than the minimum shown above, County requires and shall be entitled to coverage for the higher limits maintained. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to County.

C.2.3. County shall be notified immediately if any aggregate insurance limit is exceeded. Additional coverage must be purchased to meet requirements.

C.2.4. County is to be named as Additional Insured on contractor's General Liability policy.

C.2.5. Contractor agrees to waive all rights of subrogation against the County of Ventura for losses arising from work performed by Contractor under the terms of this Contract.

C.2.6. Policies will not be canceled, non-renewed or reduced in scope of coverage until after thirty (30) days written notice has been given to the County of Ventura, Procurement.

C.3.1. Contractor agrees to provide County with the following insurance documents on or before the effective date of this Contract:

C.3.2. Certificates of Insurance for all required coverage.

C.3.3. Additional Insured endorsements.

C.3.4. Waiver of Subrogation endorsements.

C.4.1. Failure to provide these documents may constitute grounds for immediate termination or suspension of this Contract. County's failure to procure the required documents shall not act as a waiver of the insurance requirements.

~~[INCLUDE FROM RISK MANAGEMENT]~~

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Request for Refund Claim – Camping Fees, Gear and Food – Mr. Lomely
Date: July 22, 2016

RECOMMENDATION:

It is recommended that the Board of Directors consider and deny the claim for a refund of fees, gear and food that has been requested by Mr. Paul Lomely.

BACKGROUND:

On July 2, 2016, the district received a claim from the law office of Parker-Stanbury, LLP, representing Mr. Paul Lomely. The claim demands a complete refund of reservation fees (\$234.00), water park fees (\$79.00), parking fees (\$72.00), and costs for gear and food (\$430.00), all totaling to \$815.00.

In summary of the attached documentation, Mr. Lomely and his family were camping at Lake Casitas in mid-June and were identified by park staff and sheriff response to the campground area as the cause of numerous occurrences of campground noise disturbances during quiet hours and after requests by park staff to abide by park rules (Report 16-063A-MT). The morning after the night of disturbances, park staff evicted the Lomely party from the park (Report 16-063B).

A request for refund was filed by Monica Lomely on June 18, 2016, and denied by Park Services Manager Carol Belser. The water park fees in the amount of \$79 has been refunded.

Attachments

In light of the foregoing, Mr. Lomely demands a complete refund of the \$234.00 reservation fees; \$79.00 in water park fees; \$72.00 for parking fees; and \$430.00 for gear and food purchased for the trip. He further wishes to receive a complementary trip to the campground.

Upon receipt of this letter, kindly forward a reimbursement check in the amount of \$815.00 to the undersigned for transmittal to Mr. Lomely.

Mr. Lomely is aware of his legal rights and remedies in the event that this matter cannot be resolved in an amicable and expeditious manner.

Evidence that a person has accepted or offered or promised to accept a sum of money or any other thing, act, or service in satisfaction of a claim, as well as any conduct or statements made in negotiation thereof, is inadmissible to prove the invalidity of the claim or any part of it (*Evidence Code*, section 1154).

Your courtesy and cooperation are appreciated.

Very truly yours,

PARKER · STANBURY LLP

By


GEORGANN CARMAN

GC:rv

cc: Mr. Paul Lomely (via e-mail)



LAKE CASITAS RECREATION AREA

June 27, 2016

Ms. Monica Lomely
2110 Briar Creek Way
Lompoc, CA 93436

Re: **Camping Fees Refund Request**

Dear Ms. Lomely:

Your request for a refund of your camping fees for June 17 through 19 has been carefully considered. Our records indicate that disturbances by your group resulted in numerous contacts by a Park Services Officer and Ventura County Sheriff and that your group was subsequently evicted from the Recreation Area, therefore, we are not able to approve your request.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Carol Belser".

Carol Belser
Park Services Manager

LAKE CASITAS RECREATION AREA - REQUEST FOR REFUND

Date Received: 6/18/16 Time Received: 9:50

Name of Person on Reservation: Monica Lomely

Name of Person Requesting Refund: Monica Lomely

Address: 2110 Briar Creek Way, Lompoc, CA 93436

Daytime Phone: (661) 203-2672 Cell: _____

Original Amount Paid: (Explain - e.g. 1 site, 3 nights @ \$19/night)
2 sites, 2 nights @ \$31.50/night, 2 res. fees @ \$9/site = \$ 234.00

Debit Amount: (Explain fees not being refunded)
2 extra vehicles @ \$18/night (2 nights); 1 extra vehicle, 1 night @ \$18
_____ = \$ _____

Amount of Refund (Explain - e.g. 1 site, 1 night @ \$19/night)
2 sites " " = \$ 234.00

Receipt No. 478546, 478556 attached. Raincheck Offered: Yes No

Type of fees to be refunded: ANBT Decal Boating Camping Day Use FVC Annual
 Reservation Waterpark Other - Explain _____

Revenue Acct. #: _____ Dates Covered by Refund: 6/17-6/19

Date of Departure: 6/18/16 Verified Yes No

Customer's Reason for request: Evicted Due to Noise Complaints Empl. Initials _____

Staff Comments: EVICTED BY M.ABEL 6/18/2016 @ 20415. SEE MT FOR FURTHER DO NOT RECOMMEND REFUND FOR CAMPING.

Print Employee Name _____ Verified: M.ABEL Print Employee Name _____

Approved Denied Raincheck
 Check
 Refund to Credit Card Date: _____
 Visa Mastercard Discover
 Mail or Email cc receipt & notice Date: _____
to customer

*letter to Suzi
unfortunate if we do not
refund for evictions contacted by
Carol Belser/Suzi Taylor
VCSO
& PSO
staff*

Carol Belser/Suzi Taylor Attach copy of receipt to this form
 Return to Carole for filing Date: _____

Staff Name: _____

Evicted Saturday?

661-203-2672

Monica

refund

- DUE TO MULTIPLE CONTACTS THE PREVIOUS EVENING BY MT & VLSC, PSD MT RECOMMENDED EVICTION.
- PSD M.A. EVICTED GROUP NEXT MORNING.
- VLSC CONFIRMED CALLS @ A CAMP
- KOT - RUMORED TO BE PART OF SAME GROUP UNDER DIFFERENT NAME.
- SEE/ASK M.TOLL FOR FURTHER



Lake Casitas Recreation Area

reservations.casitaswater.org

County Office: 11311 Santa Ana Road Ventura, CA 93001

Telephone: 805-649-1122

RESERVATION CONFIRMATION



MONICA LOMELY
2110 BRIAR CREEK WAY
LOMPOC CA 93436

Confirmation #16-478546

Sunday, June 5, 2016

Reservation: **CONFIRMED**

Qty	Park	Date(s)	Use Fee	Res Fee	Admin Fee	Tax	Discounts	Total
1	Site# K 5 Kingfisher	arrive 6/17/2016 depart 6/19/2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 Cancelled
this reservation includes: 1 @ \$18.00 Extra Vehicle (Weekend)					\$36.00			
this reservation includes: 1 @ \$18.00 Extra Vehicle (Weekend)					\$36.00			

Subtotal \$0.00

#317084 PAYMENT (CREDIT CARD) 6/5/2016 4:31:00 PM \$72.00

#320038 PAYMENT (CASH) 6/17/2016 7:47:24 PM \$36.00

#320043 PAYMENT (CASH) 6/17/2016 7:55:44 PM \$36.00

Total Payments \$144.00

Balance (\$144.00)

RESERVATION NOTES:

Customer has read and agreed to terms and policies presented to them when finalizing their online reservation.

Attention Casitas Water Adventure Customers:

Update May 19, 2016: The Water Playground structure at the Casitas Water Adventure repair is complete and will be ready for the 2016 season!

Your reservation covers the nights and campsites listed on your confirmation. The reservation includes a camping permit for one (1) vehicle, which will be distributed to the first vehicle arriving for check-in for each campsite. Additional vehicles and/or pets are not included in your reservation. These are extra charges that are paid for upon arrival.

Each individual campsite is allowed a maximum of eight (8) persons and three (3) vehicles when applicable User Fees are paid.

Group and Overflow Areas: Camping permits in these areas are issued to the primary vehicle only, please refer to the Public Use Fees for specific pricing.

Camping permits are non-transferable and valid only for the vehicle for which the permit is originally issued.

We advise that once a reservation has been confirmed, any subsequent changes to the reservation (including transfers and cancellations) may be subject to applicable service fees. A 72-hour notice is required for any cancellations and a service fee applies. The reservation fee paid per site is non-refundable.

Because Lake Casitas is a domestic drinking water reservoir, body contact of any kind with lake water and waterways flowing into Lake Casitas is prohibited. Body contact includes, but is not limited to, wading or swimming by any person, child, or pet.

With the exception of the refund policy listed above for reservation cancellations prior to arrival, all fees paid shall be considered earned upon receipt and not subject to cash refund.

For information and assistance in resolving camping issues please contact Jessica at jortega@casitaswater.com

AGREEMENT AND REGULATIONS



Kingfisher

Lake Casitas Recreation Area
11311 Santa Ana Road, Ventura, CA 93001
Telephone: (805) 649-1122 | Fax: (805) 649-4661
reservations.casitaswater.org

RESERVATION CONFIRMATION



* 4 7 8 5 5 6 *

MONICA LOMELY
2110 BRIAR CREEK WAY
LOMPOC CA 93436

Confirmation #16-478556
Sunday, June 5, 2016

Reservation: CONFIRMED

Qty	Park	Date(s)	Use Fee	Res Fee	Admin Fee	Tax	Discounts	Total
1	Site# K 6 Kingfisher	arrive 6/17/2016 depart 6/19/2016	\$63.00	\$9.00	\$18.00	\$0.00	\$0.00	\$90.00
this reservation includes: 1 @ \$18.00 Extra Vehicle (Weekend)					\$18.00			

Subtotal \$90.00

#317090 PAYMENT (CREDIT CARD) 6/5/2016 4:44:04 PM \$72.00

#320023 PAYMENT (CREDIT CARD) 6/17/2016 7:24:27 PM \$18.00

Total Payments \$90.00

Balance \$0.00

RESERVATION NOTES:

Camper has read and agreed to terms and policies presented to them when finalizing their online reservation.

Attention Casitas Water Adventure Customers:

Update May 19, 2016: The Water Playground structure at the Casitas Water Adventure repair is complete and will be ready for the 2016 season!

Your reservation covers the nights and campsites listed on your confirmation. The reservation includes a camping permit for one (1) vehicle, which will be distributed to the first vehicle arriving for check-in for each campsite. Additional vehicles and/or pets are not included in your reservation. These are extra charges that are paid for upon arrival.

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Group and Overflow Areas: Camping permits in these areas are issued to the primary vehicle only, please refer to the Public Use Fees for specific pricing.

Park permits are non-transferable and valid only for the vehicle for which the permit is originally issued.

Be advised that once a reservation has been confirmed, any subsequent changes to the reservation (including transfers and cancellations) may be subject to applicable service fees. A 72-hour notice is required for any cancellations and a service fee applies. The reservation fee paid per site is non-refundable.

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With the exception of the refund policy listed above for reservation cancellations prior to arrival, all fees paid shall be considered earned upon receipt and not subject to cash refund.

For information and assistance in resolving camping issues please contact Jessica at jortega@casitaswater.com

AGREEMENT AND REGULATIONS

Because Lake Casitas is a domestic drinking water reservoir, body contact of any kind with lake water and waterways flowing into Lake Casitas is prohibited. Body contact includes, but is not limited to, wading or swimming by any person, child, or pet.

Lake Casitas Recreation Area
11311 Santa Ana Road
Ventura, CA 93001

Incident Report

Report: 16-063A-MT

Incident: Eviction

Date: 6/18/2016

Location of Incident: K05/ K06

Time: 0130

Name of Party:

Lomely, Monica
2110 Briar Creek Way
Lompoc, Ca, 93436
(661) 203-2672

Details:

At approximately 0130 on Saturday June 18, 2016 PSO M. Tull was advised by staff that they had received between six and seven anonymous complaints in the course of approximately 15 minutes regarding the group camping in K05. One RP stated to staff that they turned off all their music every time a patrol truck drove by. The RP stated they believed it was to avoid getting contacted by staff regarding their noise level and music.

PSO M. Tull contacted the Ventura County Sheriff Department to contact the group in K05. Upon arrival of the Ventura County Sheriff Department and PSO M. Tull to K05 the music playing from a wireless speaker immediately turned off. Sheriff Department Deputies contacted the party and advised them of noise and music restrictions that take place after 10 PM. While Sheriff Deputies were on their way back to their vehicles the music from K05 turned back on. Sheriff Deputies again contacted the party in K05 to advise them to turn off the music.

PSO M. Tull requested PSO M. Abel evict the group in K05 upon arrival of the Sheriff Department detail scheduled to arrive later in the morning.


For Eviction See IR16-063B-MA

Date: 06-22-2016



PSO: M. Tull

Date Reviewed:



PSO:

Date Reviewed: 7/7/16

PSM:

Lake Casitas Recreation Area
11311 Santa Ana Road
Ventura, CA 93001

Incident Report

Report: 16-063 B

Incident: Eviction

Date: 6/18/2016

Location of Incident: K05/ K06

Time: 0900

Name of Party:

Lomely, Monica
2110 Briar Creek Way
Lompoc, Ca, 93436
(661) 203-2672

Details:


For events leading to Eviction see IR 16-063A-MT

Due to Multiple contacts throughout the evening of June 17, 2016 PSO M. Tull advised PSO M. Abel that the subjects in campsites K05 and K06 were to be evicted at a reasonable hour.

At approximately 0900 on June 18, 2016 PSO M. Abel and APSO C. Calderon, with assistance from the Ventura County Sheriff's Deputy assigned to the park, contacted Ms. Lomely and issued a formal eviction of her campsites. PSO M. Abel explained that the subjects were evicted from the campgrounds, but would be able to use their Casitas Water Adventure passes that they had reserved so long as they cooperated without incident. Ms. Lomely and her group declined to attend the Water Park, and PSO M. Abel directed them to Guest Services to fill out a request for refund for their Water Park passes. The subjects left the park without incident.

Date: 7/6/16

PSO:


M. ABEL (11)

Date Reviewed:

PSO:



Date Reviewed:

PSM:



7/7/16

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: May 13, 2016
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for March 2016

Visitation Numbers

The following is a comparison of visitations* for March 2016:

	March 2016	March 2015	February 2016
Visitor Days	70,312	27,300	36,524
Camps	4,862	3,392	2,992
Cars	17,578	6,825	9,131
Boats	224	352	218
Kayaks & Canoes	3	9	6

Fiscal Year to Date Visitation	
2014/2015	359,688
2015/2016	403,814
% Change	12.268

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were two cables sold for new inspections, two vessels were re-inspected and a total of 668 vessels were retagged. Four vessels failed the first inspection in March 2016. With the historic drought and receding water levels, the launch ramp conditions need continuous attention and adjustments. So far with support from the angler community, maintenance has been able to keep the ramp area in use.

Operations

The District received 150 pounds of rainbow trout planted on March 16. This was the second plant of the calendar year. The Park Services Manager continued to work with RNT Consulting and the Department of Fish and Wildlife to complete the Prevention, Control and Management Plan and Vulnerability Assessment for Lake Casitas. The documents are still under review by the Department of Fish and Wildlife and Department of Boating and Waterways. Grant reimbursement from the Department of Boating and Waterways to date is \$26,000 of the \$40,000 grant. Easter Sunday had an

estimated attendance of 25,000 visitors in the park. Casitas Park Services Officers were supported by four Federal Law enforcement personnel and two County Sheriff personnel dedicated in Recreation Area.

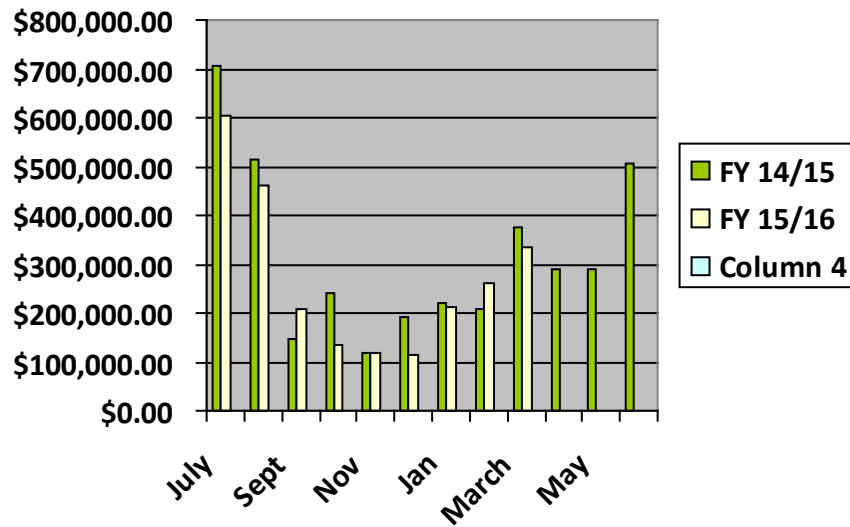
Incidents

Incidents in the Recreation Area for the month of March 2016 that included assistance from outside services: a report of theft at Bait and Tackle, three minor medicals, a medical resulting in arrest, a medical caused by a possible heart condition, a medical caused by a child falling in a camp fire, two lost children, a report of a brush fire, a dog bite and a boating accident.

Revenue Reporting

The 2016 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: May 13, 2016
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for April 2016

Visitation Numbers

The following is a comparison of visitations* for April 2016:

	April 2016	April 2015	March 2016
Visitor Days	46,848	48,768	70,312
Camps	3,792	5,137	4,862
Cars	11,712	12,192	17,578
Boats	199	350	224
Kayaks & Canoes	6	7	3

Fiscal Year to Date Visitation	
2014/2015	408,456
2015/2016	450,662
% Change	10.333

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were four cables sold for new inspections, two vessels were re-inspected and a total of 623 vessels were retagged. Six vessels failed the first inspection in April 2016. With the historic drought and receding water levels, the launch ramp conditions need continuous attention and adjustments. So far with support from the angler community, maintenance has been able to keep the ramp area in use.

Operations

The Department of Boating and Waterways final review approval for the RNT Inc. reports on invasive species was given to the Park Services Manager on March 19, 2016. The documents are now in the final formatting stage.

Incidents

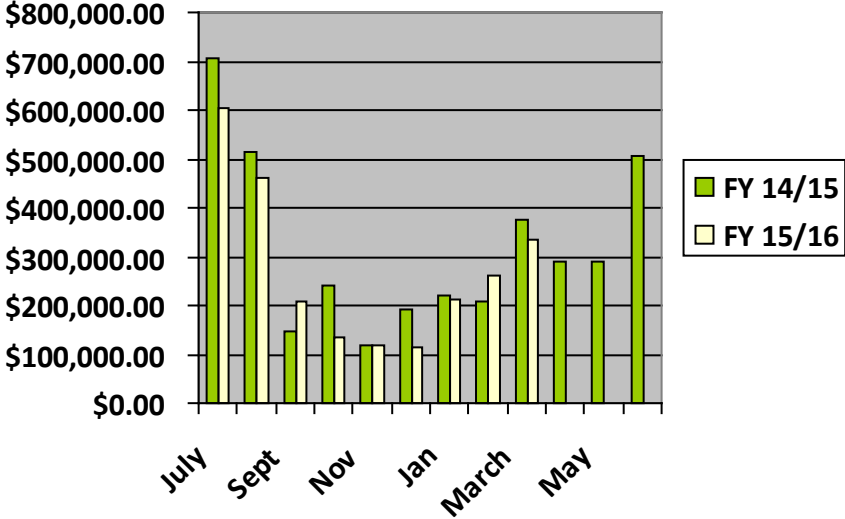
Incidents in the Recreation Area for the month of April 2016 that included assistance from outside services: a report of suspicious circumstances, a warrant arrest, a report of unaccompanied minors

camping, five campground noise disturbances and a medical resulting in a person being transported to Ojai Hospital.

Revenue Reporting

The 2016 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: June 15, 2016
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for May 2016

Visitation Numbers

The following is a comparison of visitations* for May 2016:

	May 2016	May 2015	April 2016
Visitor Days	59,660	45,320	46,848
Camps	4,403	5,381	3,792
Cars	14,915	11,330	11,712
Boats	198	207	199
Kayaks & Canoes	4	6	6

Fiscal Year to Date Visitation	
2014/2015	453,776
2015/2016	510,332
% Change	12.461

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were seven cables sold for new inspections, two vessels were re-inspected and a total of 509 vessels were retagged. Two vessels failed the first inspection in May 2016. With the historic drought and receding water levels the launch ramp at Santa Ana no longer could accommodate vessel launches and exits, so the 1961 Old Coyote ramp has been successfully put back in use.

Operations

Camping in the Recreation area sold out for the Memorial Day weekend. The Board approved the employment classification of Park Rangers on May 25, and staff began the process to establish the division starting with contracting with Lexipol for the development of the policies and procedures for the new classification. The invasive species reports by RNT Inc. are in the final formatting stage, and the Water Adventure playground leak repairs were completed in time for the season opening on May 20.

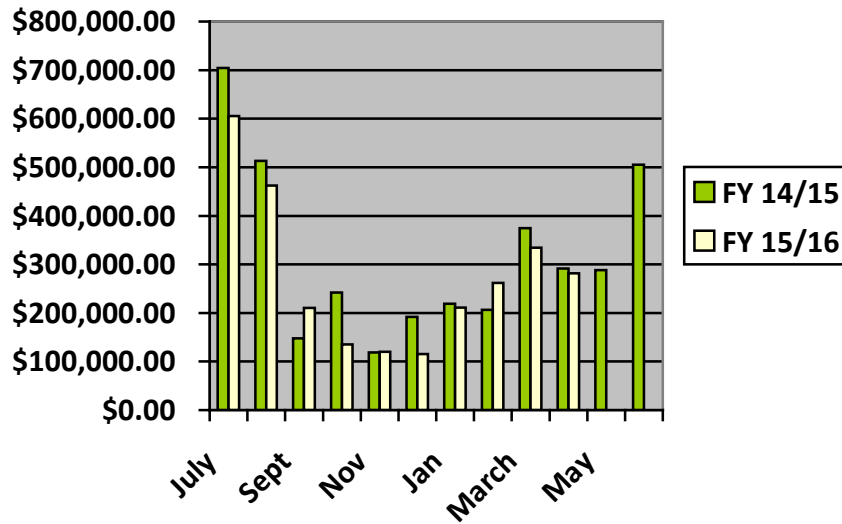
Incidents

Incidents in the Recreation Area for the month of May 2016 that included assistance from outside services: three reports of loud music in campgrounds, a report of a MAY-DAY on the lake from the USCG with no vessel or victim found, a gunshot victim, a report of a fight, a behavior emergency, a medical with the patient having breathing difficulties, a medical caused by a diabetic emergency, a medical with traumatic injuries and reports of multiple propane explosions.

Revenue Reporting

The 2016 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT

MINUTES Finance Committee

DATE: July 15, 2016
TO: Board of Directors
FROM: Denise Collin, Accounting Manager / Treasurer
Re: Finance Committee Meeting of July 15, 2016, at 0930 hours

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Peter Kaiser and Director Mary Bergen
Principle Engineer Neil Cole
Accounting Manager/Treasurer, Denise Collin
2. **Public Comments.**
None.
3. **Board/Management comments.**
Director Bergen inquired on the progress of retaining a Bond Consultant for the Purchase of Golden State Water (CFD 2013-1). Denise Collin advised Steve Wickstrum is in the process of researching consultants.
4. **Review of the Financial Statements for May 2016.**
The Committee reviewed the financial statement and discussed revenue and expenses. Director Kaiser inquired on large amounts of sick time being used. Neil Cole advised that a number of employees in various departments retired and were paid their unused balance of sick time increasing sick pay substantially.

Director Bergen inquired on the large amount of Capital Costs in Engineering, Neil Cole advised of the completion of the aeration system, Denise Collin pointed out that the grant for the aeration system is recorded in revenue.

Director Bergen and Kaiser agreed all expenses and revenues are within the budget other than Recreation. Director Kaiser inquired about Recreation debt to the District and had concerns with large unbudgeted expenditures being presented midyear.

Director Kaiser requested the Project Report be updated to reflect current projects only. Denise Collin explained that it is a yearend process and will occur next month as our year end is June 30.
5. **Review of the Water Consumption for April 2016.**
The Committee reviewed the water consumption numbers for May 2016. Denise Collin advised The Committee that conservation flyers were included in the last bills to customers and that Stage 3 Drought Allocation reduction letters were mailed to all customers which will reduce future consumption.
6. **Discussion on District needs for Water Rate Study.**
The Committee discussed the desire to engage a firm that can clearly present and defend the proposed cost of service rate increase to the public. Director Kaiser inquired on the possibility of a grant to fund the cost of the Study. Director Bergen would like a clear picture and definition of Cost of Service and Proposition 218.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
07/19/16**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
	Federal Farm CR Bank	31331VWN2	4/13/2026	\$936,279	\$926,804	1.901%	5/9/2016	4.77%	3504
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$854,477	\$846,594	2.790%	3/28/2016	4.36%	3470
*TB	Federal Farm CR Bank	3133EFNR4	11/18/2024	\$808,772	\$802,964	2.870%	11/18/2015	4.13%	2999
	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,015,703	\$1,004,410	3.000%	3/24/2016	5.17%	3799
*TB	Federal Farm CR Bank	33133EFHV2	10/13/2022	\$588,088	\$580,853	2.200%	10/23/2015	2.99%	2244
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,369,207	\$1,375,164	1.625%	10/3/2012	7.07%	1045
	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$546,118	\$540,255	1.107%	5/9/2016	2.78%	1941
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$771,385	\$773,794	2.875%	2/19/2016	3.98%	3204
	Federal Home Loan Bank	313383&J4	9/8/2023	\$476,444	\$463,680	1.203%	7/14/2016	2.39%	2569
676633	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$669,292	\$674,486	5.625%	1/16/2013	3.47%	1762
	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,049,107	\$1,057,960	5.125%	1/3/2012	5.44%	478
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$885,053	2.500%	7/3/2014	4.55%	2981
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$677,710	\$700,181	2.375%	9/8/2014	3.60%	1974
*TB	Federal National Assn	3135G0ES80	11/15/2016	\$683,957	\$684,803	1.375%	3/12/2012	3.52%	116
	Federal National Assn	31315P2J7	5/1/2024	\$808,028	\$797,863	1.721%	5/1/2016	4.10%	2802
	Federal National Assn	3135G0ZR7	9/6/2024	\$1,486,477	\$1,489,414	2.625%	5/25/2016	7.66%	2927
	Federal National Assn	3135G0K36	4/24/2026	\$2,532,487	\$2,554,150	2.125%	5/25/2016	13.14%	3515
*TB	US Treasury Inflation Index NTS	912828JE10	7/15/2018	\$1,123,454	\$1,161,638	1.375%	7/6/2010	5.98%	716
*TB	US Treasury Inflation Index NTS	912828MF4	1/15/2020	\$1,121,537	\$1,179,648	1.375%	11/18/2015	6.07%	1256
*TB	US Treasury Note	912828WE6	11/15/2023	\$768,851	\$836,122	2.750%	12/13/2013	4.30%	2636
Accrued Interest					\$102,880				
Total in Gov't Sec. (11-00-1055-00&1065)				\$19,136,814	\$19,438,716			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$448	\$448	0.46%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,854	\$2,848	0.50%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$19,140,116	\$19,442,012			100.00%	
Total Funds Invested last report				\$19,261,977	\$19,745,054				
Total Funds Invested 1 Yr. Ago				\$19,027,483	\$19,055,689				
****	CASH IN BANK (11-00-1000-00) EST.			\$4,271,688	\$4,271,688				
	CASH IN Western Asset Money Market			\$56,102	\$56,102	0.01%			
TOTAL CASH & INVESTMENTS				\$23,467,907	\$23,769,802				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$23,243,310	\$23,271,516				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.